Botany Club Trip Guidelines

The goal of Botany Club trips is to get out and see and experience the plants and other natural features and creatures we encounter. The trips are intended to be active adventures rather than leisurely vacations. It is not uncommon to wake up at 6:30am. Those who attend Botany Club trips are expected to be team players and participate in the group activities and responsibilities. Below are some guidelines that anyone who participates in a club trip should be aware of and agree to before each trip.

1. Club members and other trip participants are representing the University and will conduct themselves in a professional manner.
2. State, federal, and international laws governing collecting on public lands will be followed at all times. The necessary collection permits need to be obtained before anything is collected.
3. All participants will equally help with packing, unpacking, food preparation, cleanup, and other group maintenance.
4. Participants will make sure other members of the group know where they are at all times during the trip.
5. Driving: Shared driving is a part of each trip, although not required of everyone. University students or employees with valid California driver's licenses may drive University vehicles. The following applies to personal vehicles as well. Passengers must feel comfortable with their driver, therefore, a driver may be replaced by a vote of the passengers. Time Limits: Drivers must sign in and out of a driving/trip log provided for each vehicle. Individual driving time will not exceed 3 consecutive hours and 5 total hours in a 12 hour period. Trip vehicles will not be in motion for more than 15 hours in a 24 hour period. These guidelines are in accordance with University policies and the governing Dean's policies.
6. Botany Club trips are drug and alcohol free.
7. Firearms may not be taken on trips.
8. If these guidelines are not followed, a participant will be asked to leave the trip early, and depending on the severity of the infraction, may lose the privilege of attending any future club trips.

In addition, trip participants must attend a pre-trip meeting to review the itinerary, payment information and guidelines, and fill out emergency medical information forms and any other forms necessary for the trip.

Trip Fees and Payment
1. A non-refundable deposit of $50 for week-long trips and $5 for day trips, paid at or before the pre-trip meeting, is required to secure space on a trip.
2. The remainder of the estimated trip cost will be collected on the first day of the trip.
3. If the total cost of the trip is less than what was estimated, refunds will be given to each participant after the trip.
4. Members receive a $25 discount on trip costs. Non-members pay the full amount. A member is defined as a person who attends at least 2 club meetings in an academic quarter.
5. There will be a $5 fee to cover equipment costs for each member’s first overnight trip. The same person will not be charged this fee for additional trips.

I have read these guidelines and agree to abide by them.

Signed:_____________________________

Name of participant:___________________________ Date_____________________